

CITY OF LENOX
CITY COUNCIL REGULAR MEETING MINUTES
July 14, 2025 · 5:30 p.m. · City Hall

A regular meeting of the Lenox City Council was called to order by Mayor Douglas on July 14, 2025 at 5:30 p.m. at City Hall with the following council members answering roll call: Huffman, Hodges, Tull and Cruz; Peterson was absent. Staff present was City Clerk, Dawne Bowman and City Administrator, Allison Kitzman. Visitors were Colleen Larimer, Shari Burger and Kay Smith.

Hodges made a motion to approve the agenda, seconded by Tull, all ayes, motion carried. Hodges made a motion to approve 6/23/25 regular meeting minutes, seconded by Cruz, all ayes, motion carried. Tull made a motion to approve payment of the bills, seconded by Hodges, all ayes, motion carried. Tull made a motion to approve June 2025 Clerk Treasurer Report, seconded by Huffman, all ayes, motion carried.

At 5:30PM Tull opened the Public Hearing on Plans, Specifications and Form of Contract for 2025 Street Project, seconded by Hodges. There were no comments heard from the public. At 5:31PM Cruz closed the Public Hearing, seconded by Tull, all ayes, motion carried.

Tull made a motion to approve Resolution 25-28 Approving Plan, Specifications and Form of Contract for 2025 Street Project, seconded by Hodges, all ayes, motion carried.

Kitzman reviewed the bids and bid tabulation for the 2025 Street Project. There were 6 bids with Omni Engineering being the lowest bid at \$382,552.31.

Tull made a motion to approve Resolution 25-29 Making Award of Contract to Omni Engineering in the amount of \$382,552.31, seconded by Hodges, all ayes, motion carried.

Shari Burger presented the council with FY24/25 Library Report.

Kitzman discussed Changes to Employee Handbook Relating to Library Holiday Pay. This change, recommended by the Library Board, gives library employees holiday pay if the holiday falls on a day the library is scheduled to be open. Hodges made a motion to approve Resolution 25-30 Changes to Employee Handbook Relating to Library Holiday Pay, seconded by Huffman, all ayes, motion carried.

Kitzman discussed Stormwater Engineering Agreement with Snyder & Associates. There is a big stormwater project that needs completed and due to the cost of the project, Public Works will do the work. Kitzman stated that even though we are completing the work, she would prefer if we had an engineer draw the plans for the project. An engineering agreement would give us plans for the project that would be kept on file and if there were questions, public works would have someone to contact. Kitzman stated the Engineering Agreement would cost around \$24,500. Hodges made a motion to approve Engineering Agreement for Stormwater Project with Snyder & Associates, seconded by Tull, all ayes, motion carried.

Hodges made a motion to approve Purchase of 2024 JD Precision Cut Triplex mower for the golf course in the amount of \$22,980.00, seconded by Cruz, all ayes, motion carried.

Tull made a motion to approve Resolution 25-31 Certificate of Deposits at ISSB for 12 months, seconded by Hodges, all ayes, motion carried.

Hodges made a motion to approve Lenox Sorority Special Even Permit Application for Rodeo Parade, seconded by Tull, all ayes, motion carried.

Tull made a motion to approve Dally Post Saloon Special Event Permit Application for Rodeo Street Dance, seconded by Huffman, all ayes, motion carried.

Tull made a motion to approve Dally Post Saloon Retail Tobacco Permit Application, seconded by Hodges, all ayes, motion carried.

Hodges made a motion to approve Ramsey's Market Retail Tobacco Permit Application, seconded by Cruz, all ayes, motion carried.

Tull made a motion to approve Resolution 25-32 to Participate in Planning and Development Programs of the Southern Iowa Council of Governments, seconded by Huffman, all ayes, motion carried.

Tull motioned to adjourn the meeting, Hodges seconded, all ayes, motion carried. Meeting adjourned at 6:10 PM.

Mayor

City Clerk