

**CITY OF LENOX**  
CITY COUNCIL REGULAR MEETING MINUTES  
October 14, 2024 · 5:30 p.m. · City Hall

A regular meeting of the Lenox City Council was called to order by Mayor Douglas on October 14, 2024 at 5:30 p.m. at City Hall with the following council members answering roll call: Tull, Hodges and Cruz; Peterson and Nelson were absent. Staff present was City Administrator, Allison Kitzman and City Clerk, Dawne Bowman. Visitors were Colleen Larimer, Shari Burger, Kay Smith, Ruby Matson and Monserret Almanza.

Cruz made a motion to approve the agenda, seconded by Hodges, all ayes, motion carried. Hodges made a motion to approve 9/23/24 meeting minutes, seconded by Tull, all ayes, motion carried. Tull made a motion to approve payment of the bills, seconded by Hodges, all ayes, motion carried. Tull made a motion to approve September 2024 Clerk Treasurer Report, seconded by Cruz, all ayes, motion carried.

At 5:30PM, Hodges opened the Public Hearing Regarding sale of City Owned Property at 205 South Walnut, seconded by Tull. There were no comments heard from the public. Tull made a motion to close the Public Hearing, seconded by Cruz, all ayes, motion carried.

At 5:32PM, Ruby Matson and Monserret Almanza entered the meeting.

Kitzman stated there were no bids for the property at 205 South Walnut, therefore, Resolution 24-40 will not be passed and this will be on the next agenda.

A discussion was held on the Metal Drop Off Area with the Mayor discussing the options of cloud-based cameras and specific signage in English and Spanish. It was the council's decision to try these options until spring or summer.

Kitzman stated that 1 bid was received for the Independent Contractor at Three Lake Municipal Golf Course for a term of 3 years. The bid was from Front 9, LLC in the amount of \$54,000.

Cruz made a motion to approve Front 9, LLC for Independent Contractor at Three Lake Municipal Golf Course for a term of 3 years, seconded by Tull, all ayes, motion carried.

At 5:40PM, Tull opened the Public Hearing on Proposed 2024 Urban Revitalization Plan Update, seconded by Hodges. There were no comments heard from the public. Cruz made a motion to close the Public Hearing, seconded by Hodges, all ayes, motion carried.

There was a discussion on Library Handicap Accessibility. Kitzman presented a proposed drawing to construct a new ramp following ADA requirements, while Shari Burger also discussed an option, which included moving the AC unit. Kitzman mentioned that the city only owns small area behind the library and with the all the ADA requirements, she is not sure if we have enough room without discussing purchasing a portion of that land or obtaining an easement from the property owner to the west of the building. She also added that the property would need to be surveyed. Hodges spoke of certain elevations and distances for the ramp, as there are a lot of ADA regulations. Kay Smith mentioned that Shari would be applying for grants for this project, so any bids would be used in the grant applications. It was decided that Shari would find a contractor that is familiar with ADA requirements to get estimates as well as different options for the city to choose from.

Tull made a motion to approve Resolution 24-41 Adopting Lenox 2024 Urban Revitalization Plan, seconded by Hodges. Roll call votes-all ayes, motion carried. Kitzman stated the last plan was updated in 2008 and this plan includes all of the annexations.

Hodges made a motion to approve Resolution 24-42 Adopting Lenox 2023 Restated and Amended Urban Renewal Plan, seconded by Tull. Roll call votes-all ayes, motion carried. Kitzman stated this plan does not include Agrivision.

Tull made a motion to approve moving the Council Meeting on November 11<sup>th</sup> to November 12<sup>th</sup>, due to Veterans Day, seconded by Cruz, all ayes, motion carried.

Hodges made a motion to approve Beggars Night for October 31<sup>st</sup>, 5-8 PM, seconded by Cruz, all ayes, motion carried.

Tull made a motion to approve Luck Wife Wine Slushies Class C 5 Day Alcohol License at Community Center, seconded by Cruz, all ayes, motion carried.

Hodges made a motion to approve Dally Post Class C 5 Day Alcohol License at Community Center, seconded by Tull, all ayes, motion carried.

Tull made a motion to approve Dally Post PTO Trivia Class C 5 Day Alcohol License at Community Center, seconded by Cruz, all ayes, motion carried.

Kitzman discussed the 28E Agreement for Shared Employee Program with Lenox Community School District and Lenox Municipal Utilities, as our current employee for that position, Leevi Marshall, has resigned from this position. Kitzman noted that the City will need to post for a full-time employee to replace an expected retirement of an employee. Tull made a motion to discontinue the 28E Agreement for Shared Employee Program with Lenox Community School District and Lenox Municipal Utilities, seconded by Hodges. Roll call votes-all ayes, motion carried.

Kitzman discussed Full-Time Public Works position and would like to start advertising for this position. The council agreed to begin advertising for the position.

Tull made a motion to approve Resolution 24-43 Appointing City Attorney, seconded by Hodges, all ayes, motion carried. Our city attorney will continue to be Matt Hanson, this is for our abatement attorney.

Tull motioned to adjourn the meeting, Cruz seconded, all ayes, motion carried. Meeting adjourned at 6:25 PM.

Mayor

City Clerk