

**CITY OF LENOX**  
CITY COUNCIL REGULAR MEETING MINUTES  
January 22, 2024 · 5:30 p.m. · City Hall

A regular meeting of the Lenox City Council was called to order by Mayor Douglas on January 22, 2024 at 5:30 p.m. at City Hall with the following council members answering roll call: Tull, Hodges and Cruz; Peterson and Nelson were absent. Staff present was City Clerk, Dawne Bowman and City Administrator, Allison Kitzman and visitor, Colleen Larimer.

Tull made a motion to approve the agenda, seconded by Cruz, all ayes, motion carried. Tull made a motion to approve 1/08/24 minutes, seconded by Hodges, all ayes, motion carried. Tull made a motion to approve the payment of bills, seconded by Hodges, all ayes, motion carried.

Council Committees will be on the next agenda.

Cruz made a motion to approve Special Class B Native Wine License for Café Sign Floral & Gift, seconded by Hodges, all aye, motion carried.

Kitzman discussed the bids received for Depot Door Replacement. J & N Stephens, LLC submitted a bid to replace the existing door, with the current height, as well as the window above the door in the amount of \$7,564.00. J & N Stephens, LLC also submitted a bid to shorten the door to standard height in the amount of \$7,230.00. Lighthouse Glass previously submitted a bid to replace the existing door in the amount of \$7,542.00. Tull made a motion to approve J & N Stephens, LLC Estimate 221 in the amount of \$7,564.00 for Depot Door Replacement, seconded by Cruz, all ayes, motion carried.

Kitzman discussed budget amendment items, such as Fire Dept, Depot, Pool Wages, Golf Course, Removal of Ash Trees and Legal Fees. Cruz made a motion to approve Resolution 24-07 Setting Time and Date of 2/12/24 at 5:35 PM for Public Hearing on Budget Amendment #1 FY24, seconded by Tull, all ayes, motion carried.

Kitzman discussed Franchise Agreement with ITC Midwest, LLC, which is an electric transmission company that is wanting to build an electric transmission line in our right of way. This agreement would authorize the construction and there would be no financial liability to the City of Lenox. ITC Midwest, LLC would be responsible for maintaining this line, along with the upkeep, such as trimming the trees along the line. Tull made a motion to approve Resolution 24-08 Setting Time and Date of 2/12/24 at 5:40 PM for Public Hearing on Franchise Agreement with ITC Midwest, LLC, seconded by Hodges, all ayes, motion carried.

Kitzman discussed revisions to Lenox Municipal Gas System O & M Plan, explaining the revision that pertains to our current operations is 911 Call Centers will be provided with Public Awareness material. Tull made a motion to approve the Adoption of Lenox Municipal Gas O & M Revisions 1.1, seconded by Hodges, all ayes, motion carried.

Tull motioned to adjourn the meeting, Hodges seconded, all ayes, motion carried. Meeting adjourned at 5:50 PM.

Mayor

City Clerk