

**CITY OF LENOX**  
CITY COUNCIL REGULAR MEETING MINUTES  
November 13, 2023 · 5:30 p.m. · City Hall

A regular meeting of the Lenox City Council was called to order by Mayor ProTem Bowman on November 13, 2023 at 5:30 p.m. at City Hall with the following council members answering roll call: Bowman, Tull and Zabel; Nelson and Cruz were absent. Staff present was City Clerk, Dawne Bowman and City Administrator, Allison Kitzman. Visitors were Colleen Larimer, Shari Burger and Kay Smith.

Zabel made a motion to approve the agenda, seconded by Tull, all ayes, motion carried. Tull made a motion to approve 10/23/23 minutes, seconded by Zabel, all ayes, motion carried.

Cruz entered the meeting.

Zabel made a motion to approve the payment of bills, seconded by Tull, all ayes, motion carried. Zabel made a motion to approve October 2023 Clerk Treasurer Report, seconded by Cruz, all ayes, motion carried.

There was a discussion held on repairs to the library basement from water damage. Kitzman explained this was due to our sewer service line being hit during the water project and LMU having a leak in their main. After much discussion, it was decided that the paneling and the carpet would be removed at this time. Burger will get a dumpster and dispose of the items in the basement that were being stored, as she agreed that much of the items had little to no value. Smith discussed the asbestos in the tile under the carpet and the possibility of completing this project in stages, as to not disturb the asbestos. It was also noted that the library will be closed to the public when the paneling and carpet are being removed. Kitzman added that if mold is found, a contractor would be notified to remove it, and the project could take longer. Kitzman then discussed the expenses to date and how the council wanted to handle them. Lenox Municipal Utilities has offered man hours and to assist in cleaning the basement. It was the consensus of the Council to contact the contractor of the water project and LMU to get reimbursed for expenses, such as gravel, concrete and to replace the paneling and carpet, if we choose to do that in the future. Bowman volunteered to be the liaison if needed.

Bowman made a motion to approve Dally Post 5-Day Class C Alcohol License for Wrestling Fundraiser, seconded by Cruz, all ayes, motion carried.

Zabel made a motion to approve Resolution 23-47 Street Finance Report FY23, seconded by Tull, all ayes, motion carried.

Tull made a motion to approve Annual Financial Report FY23, seconded by Cruz, all ayes, motion carried.

Zabel made a motion to approve CDBG Draw #9 LMU Water Project in the amount of \$38,358, seconded by Bowman, all ayes, motion carried.

Tull made a motion to approve Change Order #1 Sanitary Sewer Lining Project in the amount of \$33,710.41, seconded by Zabel, all ayes, motion carried. Kitzman mentioned this change order was due to adding to the project, as the bid came in lower than expected.

Zabel made a motion to approve Pay Request #1 for Sanitary Sewer Lining Project in the amount of \$125,734.79, seconded by Tull, all ayes, motion carried.

Zabel made a motion to approve Resolution 23-48 LMU Budget for 2024, seconded by Cruz, all ayes, motion carried. The main project in the budget is the beginning stages of a transformer.

Tull motioned to adjourn the meeting, Cruz seconded, all ayes, motion carried. Meeting adjourned at 6:10 PM.

Mayor ProTem

City Clerk