

**CITY OF LENOX**  
CITY COUNCIL REGULAR MEETING MINUTES  
August 14, 2023 · 5:30 p.m. · City Hall

A regular meeting of the Lenox City Council was called to order by Mayor Douglas on August 14, 2023 at 5:30 p.m. at City Hall with the following council members answering roll call: Bowman, Tull and Cruz; Nelson and Zabel were absent. Staff present was City Clerk, Dawne Bowman and City Administrator, Allison Kitzman, and visitor, Colleen Larimer.

Bowman made a motion to approve the agenda, seconded by Cruz, all ayes, motion carried. Tull made a motion to approve 7/24/23 minutes, seconded by Bowman, all ayes, motion carried. Bowman made a motion to approve the payment of bills, seconded by Cruz, all ayes, motion carried. Tull made a motion to approve July 2023 Clerk Treasurer Report, seconded by Cruz, all ayes, motion carried.

Bowman made a motion to approve re-appointment of Vera Bradley, Dan Ricks and April Wright to the Lenox Neighborhood Center Board for term of 2 years, expiring 8/2026, seconded by Tull, all ayes, motion carried.

Bowman made a motion to approve a revision to Special Event Permit for Lenox Chamber for Pocket Park Market, seconded by Tull, all ayes, motion carried. Kitzman stated this is for additional street closures to include Main to Illinois and Ohio from Main to Walnut on September 2, 2023 for Lenox Fiesta. Kitzman mentioned there are several more vendors, live music and bounce houses planned for the celebration of the Hispanic community.

Bowman made a motion to approve Pay Application #1 to Hoffman Communications for Agri-Vision Sewer Project in the amount of \$30,386.70, seconded by Tull, all ayes, motion carried.

Kitzman discussed Final Plan and Specs for 2023 Sanitary Sewer Lining Project, explaining the 4 areas to be lined for a total of approximately 2,640 ft of lining. The cost for the project is \$275,000 and will be using a portion of AARPA funds.

Tull made a motion to approve Resolution 23-36 Authorizing Bid Letting and Setting Public Hearing for 9/11/23 at 5:30 PM for 2023 Sanitary Sewer Lining Project, seconded by Bowman, all ayes, motion carried.

Bowman made a motion to approve CDBG Draw Request #6 for LMU Water Main Project in the amount of \$58,912.00, seconded by Tull, all ayes, motion carried.

Bowman made a motion to approve Setting Time and Date of 9/11/23 at 5:45 PM for Public Hearing for CDBG Water Main Project, seconded by Cruz, all ayes, motion carried.

Kitzman present the FY23 Outstanding Obligation Report to the council. Bowman made a motion to approve FY23 Outstanding Obligation Report, seconded by Tull, all ayes, motion carried.

Kitzman discussed the gator lease for the golf course. The new lease is for 5 years in the amount of \$182.41 per month, which is \$1.10 more than the current lease payment. Tull made a motion

to approve new Gator Lease for the golf course, seconded by Cruz, all ayes, motion carried. Kitzman also mentioned the gator would not be available until the end of 2023, so the golf course would be using the City gator in the meantime.

Tull made a motion to approve Resolution 23-37 Wages for Library Employee, Bobbie Gillespie, seconded by Cruz, all ayes, motion carried. Gillespie will receive an increase of \$1.00 per hour due to completing her library certification from the State of Iowa.

Kitzman discussed a snow blower for the end loader, as our current snow blower was purchased in 1996. Bowman made a motion to approve the purchase of snow blower from Star Equipment in the amount of \$24,779, seconded by Tull, all ayes, motion carried. These funds will come from roads snow removal fund.

Bowman motioned to adjourn the meeting, Tull seconded, all ayes, motion carried. Meeting adjourned at 5:45 PM.

Mayor

City Clerk