

# CITY OF LENOX

## CITY COUNCIL REGULAR MEETING MINUTES

December 11, 2017 · 5:30 p.m. · City Hall

A regular meeting of the Lenox City Council was called to order by Mayor Douglas on December 11, 2017 at 5:30 p.m. at City Hall with the following council members answering roll call: Bowman, Adams, Vogel, Borland and Custer. Staff present was City Administrator, Allison Kitzman and City Clerk, Dawne Bowman. Other visitors were Coleen Larimer, John Borland, Jeremy Rounds, Theo Ramsey, Chad Bals, Waylon Clayton and Deputy Calfee.

Custer made a motion to approve the agenda, seconded by Bowman, all ayes, motion carried. Borland made a motion to approve 11/27/17 meeting minutes, seconded by Adams, all ayes, motion carried. Adams made a motion to approve the payment of the bills, seconded by Borland, all ayes, motion carried. Vogel made a motion to approve November 2017 Clerk Treasurer Report, seconded by Custer, all ayes, motion carried.

Waylon Clayton, owner of the Little Green Trailer, was present to discuss the possibility of parking his mobile food trailer at the City Park once a week during the spring and summer season. Clayton currently has a city Peddlers Permit for a year. Clayton added that his intent is not to hurt other food establishments in Lenox and will not offer foods that those businesses would offer. Borland made a motion to approve the Little Green Trailer to park at the Lenox City Park no more than twice a week with a valid Peddlers Permit, to include trash clean up, seconded by Custer, all ayes, motion carried.

Custer approved liquor license for Lenox Hardware, seconded by Adams, all ayes, motion carried.

At 5:45 PM a Public Hearing was held for the purpose of selling city owned property located at 106 West Ohio. There were no comments heard from the public. At 5:47 PM Custer motioned to close the Public Hearing, seconded by Bowman, all ayes, motion carried.

Bowman made a motion to approve Resolution 17-37 Sale of 106 West Ohio, set for January 20, 2018 at 10 AM, seconded by Adams, all aye, motion carried.

Chad Bals was present to discuss the Real Estate Contract with DreamDirt Farm and Ranch Real Estate, LLC. Bals offered some advertising options for selling the legion building, as he prefers to begin advertising a month prior to the auction. Bals also talked about conditions of selling the building, such as putting a "reserve" on it, which would be a minimum bid or no reserve, selling it to the highest bidder regardless of the amount. The council discussed some of the advertising expenses that would be incurred and would like to at least recover those expenses, but the intent is to sell the building. Bowman made a motion to approve Real Estate Contract with DreamDirt Farm and Ranch Real Estate, LLC for the selling of the property at 106 West Ohio, with a minimum bid of \$5,000, seconded by Custer. Roll call votes-all aye, motion carried.

Jeremy Rounds with SICOG was present to discuss the Community Catalyst Building Program, which is a fairly new program offered by the State of Iowa. This grant is designed for building remediation, combined with improving the structure of an unoccupied building. Pre-applications are due January 29, 2018 and the City is able to put in as many applications as they desire.

Kitzman advised the Council that the Lenox Development Corporation is very interested in this program, however, the City of Lenox needs to be the “applicant” of the grant. It was the consensus of the council to move forward with the Pre-Application process, as it is not binding the City at this time of any contributions.

Jeremy Rounds also discussed the Housing Rehab Grant and advised the council of the few applications received for this grant in the past years. Kitman included the time that goes into this process to try to get people to apply is extensive. It was decided to move forward with the pre-application process at this time.

Bowman made a motion to approve Pay #2 to CL Carroll in amount of \$451,670.85, seconded by Adams, all aye, motion carried.

Vogel made a motion to approve CDBG draw request #3 in amount of \$87,624.00, seconded by Borland, all ayes, motion carried.

Vogel approved SRF draw request #2 in amount of \$389,845.80 seconded by Custer, all ayes, motion carried.

Adams moved to adjourn the meeting, Custer seconded, all ayes, motion carried. Meeting adjourned at 6:50 P.M.

Mayor

City Clerk

