

CITY OF LENOX
CITY COUNCIL REGULAR MEETING MINUTES
March 27, 2017 · 5:30 p.m. · City Hall

A regular meeting of the Lenox City Council was called to order by Mayor Douglas on March 27, 2017 at 5:30 p.m. at City Hall with the following council members answering roll call: Bowman, Adams, Vogel, Borland, and Custer. Staff present included City Administrator, Allison Kitzman, Public Works, Ryan Brown and City Attorney, James Varley. Other visitors were Deputy Pafford, Deputy Lynn, Sheriff Weed, Kirk O'Riley, John Borland, Coleen Larimer, and Andrew Zimmerman.

Bowman made a motion to approve the agenda, seconded by Custer, all aye, motion carried. Adams made a motion to approve 3/13/17 meeting minutes, seconded by Vogel all aye, motion carried. Vogel made a motion to approve the payment of the bills, seconded by Custer, all aye, motion carried.

Bowman made a motion to approve Draw Request #1 for CDBG Lagoon Project for \$6,555.00, seconded by Adams, all aye, motion carried.

Kitzman explained there was a request from a council member to add discussing the possibility of moving of the fire siren from behind City Hall due to a complaint. John Borland was present to discuss the technical side of moving this siren. The two options to move the siren are in the alley of the rodeo grounds or to the fire station. Borland explained that the siren requires 3 phase electrical service which is provided by the rodeo grounds but the control wire would need to be rerouted there. If it is moved to the fire department, you do not have to move the control wire but there is not a 3 phase electrical service there. Borland explained moving the siren is not impossible but it will require time and money. Kirk O'Riley was present to discuss why and when they sound the alarm. The fire department triggers the siren when they want to warn the public that there will be fire trucks possible at a high rate of speed and also to alert other fireman. It currently set on a 2-3 minute timer. O'Riley said he will look into shortening that time. It was decided that the siren will stay where it is at right now until there is a decision made on City Hall building.

Deputy Pafford reported for the Sheriff's Department and advised the Council that the cameras were able to help with an accident that happened earlier that day and this process is going much better after Brown and Kitzman were able to get the app on their phone to check the cameras regularly. Sherriff Weed reported that the Sheriff's department is currently looking for a replacement officer. He has placed ads in newspapers for a couple of weeks. Once he finds a replacement, he will inform the Council.

Borland made a motion to approve Liquor License for American Legion Parkinson Post 250, seconded by Custer, all aye, motion carried.

Bowman made a motion to approve Resolution 17-08 Appointing City Attorney, seconded by Adams, all aye, motion carried.

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Andrew Zimmerman was present to discuss the city nuisance procedures. Zimmerman believes our nuisance procedures need to be modified. He has drafted a new letter of 1st notice for us to use. His other suggestions include modifying Chapter 4 to reflect \$750/\$1000 fine, a resolution amending Chapter 50, and possibly adding a Public Health section. The more pressing subject right now is the trailer park and all of the complaints that City Hall has been receiving. Zimmerman wants a word document outlining complaints from tenants as well as signed documents from neighbors. The concern is that these trailers are violating the dangerous building code for not being maintained properly. After the required documents are returned to Zimmerman, there will be a letter sent to tenants and owner of trailer park requesting an inspection of the property to ensure compliance with city code along with the health and safety of all the tenants. If the request is denied, the city will have to request an administrative search warrant. Kitzman and Bowman will get these documents to Zimmerman in the next couple of days to keep this process moving forward.

Kitzman talked about the concession stand at the sports complex. The city has the option to lease out the concession stand to a group or person for either a percentage of the proceeds or a flat rate. The other option is to run the concession stand like the pool. Custer agreed if we could find a group to lease the concession stand that would be the best option, the council agreed. Kitzman will find a group or person that is willing to run the concessions.

Adams moved to adjourn the meeting, Custer seconded, all ayes, motion carried. Meeting adjourned at 6:28 P.M.

Mayor

City Administrator