

CITY OF LENOX
CITY COUNCIL REGULAR MEETING MINUTES
May 23, 2016 · 5:30 p.m. · City Hall

A regular meeting of the Lenox City Council was called to order by Mayor Douglas on May 23, 2016 at 5:30 p.m. at City Hall with the following council members answering roll call: Bowman, Adams, Vogel, Borland and Custer. Staff present included City Administrator, Allison Kitzman, City Clerk, Dawne Bowman, Public Works, Ryan Brown and City Attorney, James Varley. Other visitors were Ben French, Bill and Janet Reed, Tom Borland and Karen Zabel.

Bowman made a motion to approve the agenda, seconded by Custer, all aye, motion carried. Adams made a motion to approve 5/9/16 meeting minutes, seconded by Vogel, all aye, motion carried. Vogel made a motion to approve the payment of the bills, seconded by Adams, all aye, motion carried.

Bill and Janet Reed were present to discuss the children in their neighborhood and the need for a Stop sign at the corners of Main Street and Kansas Street. Janet also discussed the tree/bush on the corner of their property, which they have trimmed. Varley stated the Code of Ordinances and it was decided that all council members are to look at this prior to the next meeting. This will be on the next agenda.

Borland made a motion to approve Tobacco Permit for Casey's, seconded by Custer, all aye, motion carried.

Adams made a motion to appoint Kim Morris to the Park/Pool Board for term of 2 years, ending June 2018, seconded by Borland, all aye, motion carried.

Custer made a motion to re-appoint Tom Christensen and Tara Malausky to the Park/Pool Board for term of 2 years, ending June 2018, seconded by Borland, all aye, motion carried.

At 5:45 PM a Public Hearing was held for the purpose of the FY15-16 Budget Amendment. There were no comments heard from the public. Bowman made a motion to close the Public Hearing at 5:47 PM, seconded by Vogel, all aye, motion carried.

Adams made a motion to approve Resolution 16-6 FY15-16 Budget Amendment, seconded by Custer, all aye, motion carried.

Tom Borland was present on behalf of the Lenox Development Corporation to discuss the Home Base Iowa Program, which is assistance to Veterans. Bowman made a motion to approve Resolution 16-7 Authorizing Participation in the Home Base Iowa Program and designate Custer as the council liaison for the local committee, seconded by Custer, all aye, motion carried.

Bowman made a motion to approve Patricia (Pete) Marshall to SIRHA Board of Commissioners for term of 3 years, seconded by Borland, all aye, motion carried.

Borland made a motion to approve 16-8 Certificate of Appointment of Commissioners of Housing Authority, seconded by Custer, all aye, motion carried.

Kitzman discussed training from Karen Zabel for her position. There were questions regarding how many hours and at what rate this training would be available. Custer and Bowman both agreed to start low with the amount of training hours. Mayor Douglas would like to see process documents completed, so everyone is aware of what is being done. Zabel stated to the Council that she has always been of help to anyone that calls on her and has given a lot of her time to the City. Kitman agreed to document everything she is training on, and added that the rate of pay was not negotiable. Custer made a motion to approve 20 hours of training at a rate of \$25 per hour, seconded by Adams, all aye, motion carried.

Custer made a motion to approve a 3% wage increase for Dawne Bowman, seconded by Adams. Roll call votes- all ayes, Bowman abstained, motion carried.

City Hall repairs were discussed, as Kitman is preparing for the June 1st Public Forum. Custer added that he would like to see the City be the speakers at the meeting, getting input from the public. Bowman also advised Kitman that we need to be prepared for all questions. Vogel noted that we need to provide broad range numbers at this time, nothing specific.

There was nothing to report on the Depot repairs. Lange Construction has been notified to repair the floors.

Adams moved to adjourn the meeting, Custer seconded, all ayes, motion carried. Meeting adjourned at 6:25 P.M.

Mayor

City Clerk