



City of Lenox
200 S Main Street
Lenox, IA 50851
Phone: 641-333-2228
Fax 641-333-4376

Fee: _____

Driveway Construction & Repair Permit

\$25 fee - No fee if included with new construction

Legal description of property: _____

(An attached copy of the Taylor County, Iowa GIS parcel map may be substituted)

Date: _____

Property Owner Name: _____

Property Address: _____

Contact Phone Number: _____

Name and Address of Person Completing the Work: _____

Zoning District: _____

Proposed Plan of Work (attach additional sheets if necessary). Plan of work MUST include depth, width and type of surfacing material to be used

Construction Requirements Reminder:

- The City of Lenox zoning administrator must check soil before construction.
 - If soil is compact and well drained, driveway can be placed directly on soil
 - If soil is not well drained, a four (4) inch sub-base must be placed
- All new driveways must be of paving which includes any kind hard surfacing, including, but not limited to, Portland cement concrete, bituminous concrete, brick or combination of such materials
- Driveways must be at least six (6) inches thick
- Driveways must be at least ten (10) feet in width or include a 20-foot opening into a paved street
- Driveway maximum width at curb line shall be twenty-five (25) feet, unless the Council approves a greater width
- Driveway slope shall not be less than one-fourth inch per foot toward the roadway
- When constructing a driveway, you must provide for a passage of water along the gutter by grinding the curb to the City's satisfaction or pour concrete at least 18 inches past the curb line into the street and pinning it to the existing concrete.
- The City of Lenox zoning administrator **MUST** be contacted once work is complete

To review a complete list of requirements, please refer to the City of Lenox Code of Ordinance Chapter 140 "Driveways".

Zoning Administrator will have five (5) business days to inspect the completed Driveway. Permit approval shall not be considered final until all inspections are completed and all work approved. Any work found to be non-compliant shall be required to be repaired or replaced. If the work has not been properly completed, the City shall have the right to finish or correct work and the Council shall assess the costs to the property owner. Such assessment shall be collected with the general property taxes and in the same manner.

See Reverse Side

Owner or Agent Signature _____

Application Approved: _____

Office Use only

Application filled out thoroughly and correctly Yes No Date Initials

Proposed Plan of Work Included Yes No Date Initials

Has the Fee been paid Yes No Date Initials

Driveway Permit Issued Yes No Date Initials

Will this construction or repair create any substantial hazard in the use of the street or sidewalk for public travel or drainage, or create any defect

Yes No Date Initials

Final Inspection Complete Yes No Date Initials