



City of Lenox  
200 S Main Street  
Lenox, IA 50851  
Phone: 641-333-2228  
Fax 641-333-4376

Fee: \_\_\_\_\_

**Building Permit Application**

Residential.....\$25 Minimum  
Unoccupied Structures.....\$.05 per square foot in dimensions  
Occupied Buildings, Dwellings.....Based on first floor Dimensions  
First 1500 square feet.....\$.10 per square foot  
All over 1500 square feet.....\$.025 per square foot  
Business, Industrial.....\$.05 per square foot (Max \$1,000)

Date: \_\_\_\_\_

Address of Construction: \_\_\_\_\_ Valuation: \_\_\_\_\_

**Owner Information**

**Contractor Information**

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

**Building Information (This is required information. Building permit will not be granted until application is fully completed):**

Type of Constructions (House, Commercial Building, Shed, Garage, etc.): \_\_\_\_\_

Exterior Wall Material: \_\_\_\_\_

Interior Wall Material: \_\_\_\_\_

Foundation Wall Material (Ext): \_\_\_\_\_

Foundation Wall Material (Int): \_\_\_\_\_

**Building Dimensions** Height: \_\_\_\_\_ Width: \_\_\_\_\_ Length: \_\_\_\_\_ Sq. Footage: \_\_\_\_\_

Area of Lot in sq. feet: \_\_\_\_\_ Zoning District \_\_\_\_\_ Intended Use for property: \_\_\_\_\_

Some common building requirement reminders (to see all of the regulations please refer to the City of Lenox Code of Ordinance):

**Accessory Buildings**

- Any accessory building must be in the rear yard
- Accessory buildings must be seven (7) feet from alley and property lines
- An accessory building which is not a part of the main building shall not occupy more than thirty percent (30%) of the rear yard
- All dwellings or other structures, including accessory buildings, shall not cover more than forty percent (40%) of the area of the lot or area
- All portable structures more than thirty two (32) square footage requires a building permit

**Residential Home**

- No lot shall contain any building used in whole or in part for any purpose unless such lot abuts for at least twenty (20) feet on at least one street, or unless it has an exclusive, unobstructed private easement of access or right-of-way of at least twenty (20) feet wide to a street
- There shall not be more than one single family dwelling or one nonresidential land use for frontage or easement
- No building in any district shall exceed the height of three stories without approval of the Board of Adjustment

See Reverse Side

Drawing of Proposed Plan of Work (Attach additional sheets if necessary). Drawing must include North Arrow and Abutting streets and alleys, locations of existing buildings, including dimensions and reference to lot lines, locations of proposed building including dimensions and reference to lot lines. An example is provided.

Applicant Signature\_\_\_\_\_

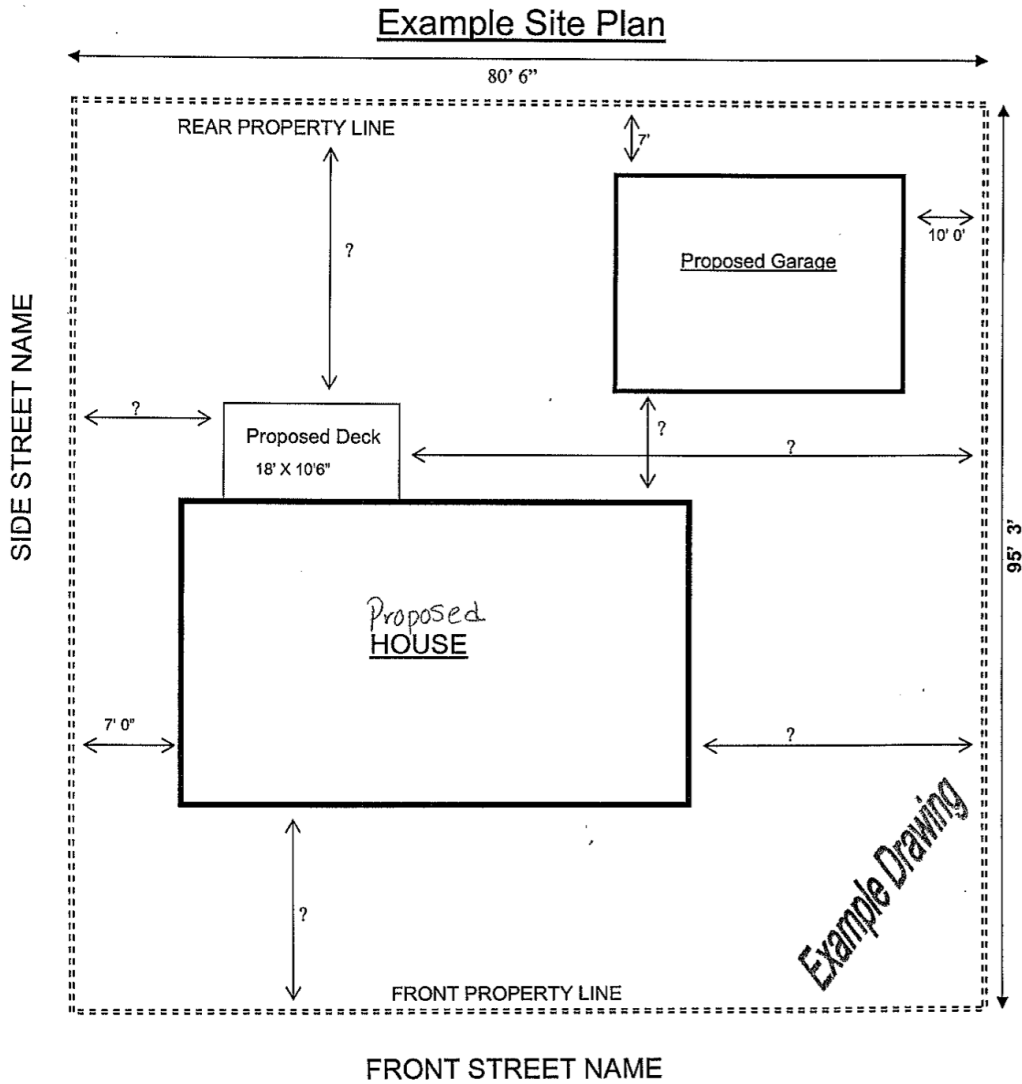
Application Approved\_\_\_\_\_

**Office Use only**

Application filled out thoroughly and correctly	Yes	No	Date	Initials
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Has the Fee been paid	Yes	No	Date	Initials
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Final Inspection Complete	Yes	No	Date	Initials
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Site plans shall include distances from all building to all lot lines and distances from building to building.

